



**The Leprosy
Mission**
Trading Limited

Recruitment Pack

Non-executive Director

Peterborough

January 2022

Introduction to TLM



The Leprosy Mission (TLM) is an international Christian leprosy-focused organisation; a key player in the fight against leprosy.

As a Global Fellowship comprising Members from 29 different countries, we work with people of all faiths and none to bring about the defeat of leprosy and transformation in the lives of people affected.

Our goal is to see a leprosy-free world. Our vision is for 'leprosy defeated, lives transformed', meaning a world with zero transmission, zero disability and zero discrimination.

TLM Trading (TLMT) is a wholly-owned subsidiary of The Leprosy Mission International and it exists to create value for the parent charity in the following ways:

- Trading profitably by mail order, an e-commerce website, Trading Partners and Christian Bookshops
- Acting as a marketing tool for The Leprosy Mission in the UK and beyond
- Purchasing and sale of products made by people affected by Leprosy
- Generating donations and sales from virtual gifts (Gifts for Life™)
- Raising awareness of The Leprosy Mission's international work particularly in creating livelihoods for people disadvantaged by leprosy/disability

TLMT is a small team with a small Board of Directors, who are mainly non-executive, and therefore everyone's role has a big impact on the organisation.

The successful applicant will have the opportunity to shape the strategic direction of a long-standing and highly regarded Christian trading company and as such help to change the lives of people affected by leprosy in Asia and Africa.

Why the vacancies? Following the retirement of a Board Director, the CEO is seeking to expand.



Role Description and our values

Expectations of the Role

As a small Board (currently seven members) we are looking for candidates who can “wear several hats”. Applicants will need to be active Christians in sympathy and supportive of the ethos of the Leprosy Mission.

We currently meet four times a year for about three hours. In the future it is likely that some of these meetings will be in person at our Peterborough office and some on zoom.

In between the Board meetings there will be papers to read and occasional consultations/decisions to be made by email or phone conversation.

We hope that all Non-executive Directors will want to be involved with TLM Trading in some way over and above attendance at Board meetings. This might include mentoring a member of staff, leading a session at a strategy day, taking staff prayers occasionally, being on a steering group for a new project or sharing your expertise in some other way.

All roles with TLMT are required to actively respect, support and promote the safeguarding of

of children, young people and vulnerable adults in the workplace, ensuring policies and procedures are always followed and observed.

We are looking for commercially minded people who have skills and experience in:

- E-commerce
- CRM database maximisation
- Marketing
- Retail
- Strategic & Financial planning
- Buying/sourcing products from developing countries
- Managing change
- Law
- And who are committed Christians

Our Values

Because we follow Jesus Christ, we value Compassion, Justice, Integrity, Inclusion and Humility.

Our values are in our organisation’s DNA. These are implied and explicitly demonstrated in everything we do. Congruence within TLM occurs as our vision and purpose, major thrusts and operational activity all have to align with our values.



How to apply

Terms of Appointment

Currently, Directors do not have a fixed term appointment but this is something that is likely to change in the near future. Our expectation is that Non-executive Directors would serve for four years with a further four years if desired. Non-executive Directors will receive reimbursement of all out of pocket expenses including travel but that the post is honorary.

Application Process

If you would like an initial conversation about this role prior to your application please contact Amanda Norman, CEO, on Amanda.Norman@tlmtrading.com

We are especially keen to receive applications from women and people from diverse ethnic backgrounds as these groups are currently under-represented on our Board.

To apply, please send a CV, cover letter and expression of interest form outlining why you are interested in being a Non-executive Director of TLM Trading, to Amanda Norman, CEO by 1st February 2022.